



*Our Catholic faith is one based on service to others. It is also important to keep in mind that volunteering is a privilege, not a right, and it comes with responsibilities, especially when serving children and/or vulnerable adults. First and foremost being successfully passing a background check every five years and maintaining an active and up to date Virtus account. You may see your status by logging into your Virtus account to access your Training Report.*

## **Virtus Training Reports**

For volunteers who have Virtus accounts but need to show verification their account is up to date, they can print out their Training Report. The following are instructions.

- Log into your Virtus account at [www.virtus.org](http://www.virtus.org) by entering your user id and password.
- Click on the green Training tab at the top of the page.
- Click on Training Compliance in the green column to the left.
- Click on Training Report.
- Then click on the printer icon found in the upper right- hand side of the page where you see your name and Archdiocese of Miami, FL.

This page is dated and indicates both live training record and the number of featured, read and missed bulletins.